



FINAL GRANT REPORT

(NOTE: Complete all sections of this Final Grant Report along with a maximum two-page narrative using 12 point font to answer all questions below. Please mail the Final Grant Report **one year from the date the grant was received** to Michelle Eberly, Program Assistant, Foundation for Roanoke Valley, P.O. Box 1159, Roanoke, VA 24006 or programs@foundationforroanokevalley.org.)

Grants cannot be awarded until the Foundation receives this information.

Date of Report	
Grantee Organization Name	
Grant #	
Address	
City, State, Zip	
Phone Number	
Email Address	
Contact Person/Title	
Grant Amount	
Date Grant Awarded	
Fund Grant Awarded From	
Project Title	
Purpose of Grant	
Grant Starting Date	
Grant Ending Date	
Amount Spent to date	

Please provide the following information.

1. List the goals and objectives of the proposal originally submitted to the Foundation.
2. Did the organization meet the goals and objectives of the proposal? Why or why not?
3. List outcome measurements used to measure the success of the project. Discuss the results.
4. Describe problems and/or successes of the project. Were there lessons learned? Explain.
5. Will this project be on-going or repeated in the future? If so, how will it be funded?
6. Did you collaborate with other organizations? If so, list the organization and their role in the project.
7. Attach a financial statement comparing proposed and actual revenues and expenses. Include sources and amounts of revenues.
8. If actual expenses and revenues differed from the proposed amounts, explain the cause of the difference.

The Community Foundation may use excerpts from this report in other documents or publications; however, all such uses of this information will be made without reference to specific individuals or organizations.